

M.A. ENGLISH LITERATURE
SEMESTER – IV
ADD ON PAPER III
LANGUAGE AND COMMUNICATION SKILLS IN ENGLISH

Objectives

- To upgrade the knowledge of English grammar
- To train students in writing skills
- To introduce the basics of spoken English and Phonetics

Unit I

Basic Sentence Patterns
Clause Analysis: Noun Clause, Adjectival Clause, Adverbial Clause
Structure of Noun Phrase

Unit II

Tenses
Conditionals
Gerund, Participle, Infinitive
Question Tags

Unit III

Modal Auxiliaries
Phrasal Verbs
Word Formation: Prefix, Suffix, Conversion and Compounding

Unit IV

Phonetics: R.P. Sounds – Vowels and Consonants
Accent, Stress and Phonetic Transcription
Intonation and Rhythm
Differences between the Vowel Systems of British R.P.
and General Indian English

Unit V

Comprehension of an Unseen Passage
Précis Writing
Letter Writing: Personal, Official and Business Letters

Recommended Reading List

- Allen, S. *Living English Structure*. Pearson India, 2009.
- Bright, J.S. *Improve Your Idioms and Phrases*. Goodwill Publishing House, 2013.
- Bansal, R.K. and J.B. Harrison. *Spoken English for India: A Manual of Speech and Phonetics*.

Orient Longman Ltd, 1988.

- Hartman, Roachand J. Setter. *Daniel Jones'English Pronouncing Dictionary*. CUP, 2006.
- Hornby, A.S. *Practical English Grammar – Vols. I & II (E.L.B.S.)*. OUP, 1997.
- Lee, W. R. *English at Home*. OUP, 1966.
- Quirk, Randolph and Sidney Greenbaum. *University Grammar of English*. Longman, 1965.
- Wood, Frederick T. *A Remedial English Grammar for Foreign Students*. OUP, 1969.

Outcomes

- Gaining efficiency in writing skills.
- Proficiency in grammar.
- Understanding of fundamentals of Phonetics.